

# THE CEDARS

I47 Central Hill London SE19 IRS 020 8185 7770

www.thecedarsschool.org.uk

Name:	 	 	
House.			

#### **SENIOR MANAGEMENT TEAM**

Headmaster: Mr D Rose
Deputy Headmaster: Dr P Virgili
Director of Formation: Mr P Hinojo

# **Extended Senior Management Team**

Director of Studies Mr T Nelson
Head of Sixth form Mr C Doran
Pastoral Head Mr B Rix
Head of Teaching and Learning Mr T Part

#### **PASTORAL STRUCTURE**

Room	House	House Room	House Tutor
	LVI	MP (N22)	Mr Magee/Mr Doran
Sixth Form	UVI Newman	W22	Mr Cook
	UVI Manning	W2I	Mr Moloney
3	5A	Lab 3	Mr Plant
3	5Alpha	Lab 2	Dr Adams
	Ef	WII	Mr Johnston
	Fa	WI2	Ms Gomez
2	FI	NI3	Mr Loembe
	Ra	NI4	Ms Ji
	Ту	WI7	Dr Mulgrew
	Ef	WI8	Mr Stephens/Mr Firth
	Fa	W25	Mr Mathasing
I	FI	W28	Mr Molto
	Ra	NI2	Mr Jones
	Ту	WI3	Mr Tomsky

#### **SENIOR PREFECTS**

Head of School: R Cereze

Deputy Head of School: A Briolay

Senior Prefects: Z Lobo; E Reed

# **House Captains**

Effra - A Patel

Falcon - P McManamon

Fleet - J Manzi-Karamagi

Ravensbourne - T Nucette

Tyburn - J Roger

#### **PACT EDUCATIONAL TRUST**

PACT is governed by a Board of Trustees, all of whom give their services without any financial reward. The PACT Board is the governing body of Oakwood, The Cedars, and The Laurels schools.

#### **Contact Chair of Governors**

Mrs Maria Kemp Chair of Governors

PACT Educational Trust Ltd c/o The Cedars School 147 Central Hill London SEI9 IRS

Telephone: 0208 185 7770

Email: chair@pactschools.org.uk

#### **Trustees**

Laura Arrufat Farell Adrian Forastier Pablo Pastor Quintana Ramon Sierra Salcines

#### **PACT Chief Executive Officer**

Loreto Moral

#### **Teaching staff:**

D Adams (DIA), BSc PhD PGCE, Chemistry

C Ashton (CJA), BSc PGCE, Director of Sport\*, Deputy DSL

S Beetlestone (SLB), BA MA PGCE, Art\*

J Boggan (JJB), BSc PGCE, Economics

Rev Fr J Boronat, MD PhD, Chaplain

N Bowers (NGB), BA MSc, Spanish

J Cook (JDC), BA PGCE, English

S Corpas (SPC), BSc PGCE, Geography\*, Head of Learning Support\*

C Della Giovampaola (CDG), BA MA PGDE, Classics and History

C Doran (CJD), BA PGCE, History\*, Head of Sixth Form

J Firth (JAF), BSc, Graduate Sports Assistant

P Hinojo (PAH), BA MA, History, Director of Formation, Deputy DSL

X Ji (XJI), MSc PGCE, Mathematics

W Johnston (WIJ), BSc PGCert, Geography

I Jones (IWJ), BSc PGCE, Teacher of Maths

J Kelly (JEK), BHSc MEd, Science, Director of Co-curricular

E Loembé (EBL), BSc HND, MFL\*, Art, Academic Tutor

A Magee (AJM), BSc PGCE, Physics, DofE Award, Examinations Officer,

Assistant Director of Studies

J Mathasing (JBM), Higher Diploma in Education PGCert, Maths, Physics P Moloney (PLM), BSc MA MTh, Mathematics\*,

Director of Academic Enrichment

J Molto (JXM), BA MA, History

P Mulgrew (PBM), BA MA PhD PGCE, English, Careers

M Narbrough (MTN), BA, English\*

T Nelson (AFN), BSc Cert. Ed. CM DMS MBA, Design & Technology\*,

**Director of Studies** 

T Part (TJP), BSc PGCE, Science\*, Professional Tutor, Head of Teaching and Learning

L Plant (LTP), BA, PGCE, English (with TPE)

#### **Teaching staff:**

B Rix (BAR), BSc MSc PGCE, Biology, Pastoral Head, DSL

B Roberts (BLR), BA PGCE Teacher of Music

D Gómez Sallago (DGS), BA PGCE, Teacher of French & Spanish

C Stephens (CMS), BSc, PE & Games, Science

M Tomsky (MCT), BA PGCE, Head of Theology, Philosophy and Ethics\*

S Tiffin (SAT), BA, Physical Education, Director of Co-Curricular A Tran (ATT), BSc PGCE, Computer Science\*, Mathematics

C Usher (CEU), BA PGCE, Director of Music\*

P Virgili (PEV), BSc PhD MRSC, Chemistry, Deputy Headmaster

| Walton, BA Acting Diploma, Teaching Assistant,

LAMDA Speech & Drama Teacher

Teaching staff email addresses consist of the first initial and surname followed by the suffix: <a href="mailto:@thecedarsschool.org.uk">@thecedarsschool.org.uk</a>, e.g. <a href="mailto:jcook@thecedarsschool.org.uk">jcook@thecedarsschool.org.uk</a>

#### **Support staff:**

JA Albelda Science Technician

A Akinlade Chef Manager

S Desbruslais Science Assistant

P Mullins Part-time Receptionist

S Norman Marketing & Admissions Registrar

D Peter Receptionist/Administrator

C Rodrigues Caretaker
R Rodrigues Sous Chef

L Sales PA to Headmaster/HR & Compliance

<sup>\*</sup>Head of Department

#### **Visiting Music Teachers**

C Aldren, PGCE Prof. Cert LRAM, Violin

A Birchall, LTCL BMus PGDip, Woodwind

H Birch, BMus, Cello, Piano

K Lousley, BMus, Percussion

M Maguire, GGSM PGDip, Euphonium; Trombone; Trumpet

J Majin, BMus, Piano

N Martin, ALCM and Estill Certified Master Teacher, Singing and Piano

E Monaghan, MA LRAM BMus, Bassoon

G Stone, GGSM, Singing

P Veacock, BA, Woodwind

I Watt, BMus, Guitar

#### **PACT Central Staff**

M Dean Bursar

N Font PACT International K Kathiravan Finance Assistant

P Mankad EFL Teacher

L Moral CEO and Project Director
D Nawrotowicz Maintenance Assistant

G Quito Maintenance Assistant

L Sedoufio Estates Manager

S Stevens-Garland Sales Ledger & Payroll Clerk
V Viene Vendors' Daily Operations

#### TIMES OF THE DAY

Time	Activity
08:30	Registration/Mass/PSHE Assembly (Tuesday)/Enrichment (Friday)
09:10	Period I
09:55	Period 2
10:40	Break
11:00	Period 3
11:45	Period 4
12:30	Period 5
13:15	Lunch
14:20	Period 6 / Registration
15:05	Period 7
15:50	End of school

#### **Times of Masses**

Mass will be available every day for all PACT Staff and any pupils who wish to attend at 8:00am

In addition, Mass will be celebrated at 8:35am on Mondays, Wednesdays and Thursday for Staff and pupils not involved in PSHE who wish to attend.

#### **TERM DATES 2024**

# Hilary Term 2024

Monday 8<sup>th</sup> January INSET

Tuesday 9<sup>th</sup> January Term begins for all years Friday 9<sup>th</sup> February Half term begins at 3.50pm

Monday 19<sup>th</sup> February Second half of term begins at 8.30am

Thursday 28<sup>th</sup> March Term ends at 12 noon

# **Trinity Term 2024**

Monday 15<sup>th</sup> April INSET

Tuesday 16<sup>th</sup> April

Term begins for all years

Monday 6<sup>th</sup> May

Early May Bank Holiday

Friday 24<sup>th</sup> May Half term begins at 3.50pm

Monday 3<sup>rd</sup> June Second half of term begins at 8.30am

Tuesday 9<sup>th</sup> July Term ends at 12 noon

#### Michaelmas Term 2024

Monday 2<sup>nd</sup> September INSET Tuesday 3<sup>rd</sup> September INSET

Friday 18<sup>th</sup> October Half term begins at 3.50pm

Monday 4<sup>th</sup> November Second half of term begins at 8.30am

Friday 29<sup>th</sup> November INSET (Entrance Exams 11+/13+)

Thursday 12<sup>th</sup> December Term ends at 12 noon

#### **KEY DATES FOR PARENTS - HILARY 2024**

**Thursday 18 January** 3rd Form Parents' Evening, 4.15pm

**Tuesday 30 January** New 6th Form Formation Meeting for

**Parents** 

Tuesday 30 January Lunchtime Concert

**Thursday 8 February** 5th Form Parents' Information Evening

**Tuesday 20 February** Open Morning (until 11:30am)

**Thursday 22 February** 4th Form Parents Evening, 4:15pm

Tuesday 19 March Hilary Music Concert, 6:30pm

**Tuesday 26 March** 6th Form Parents' Evening, 4:15pm

# **Key Academic dates**

Tuesday 9 January - Tuesday 16 January

**U6** Trials exams

Tuesday 9 January – Friday 12 January

L6 Interim exams

Monday 19 February - Thursday 29 February

5<sup>th</sup> Form Trials exams 2

#### REPORTING ABSENCES

If a pupil is unable to attend school due to illness, please inform the School Office as soon as possible and not later than 9:00am on the first day of absence. The school is open from 7:45am each morning and absences can be reported by phone or via email to: <a href="mailto:absence@thecedarsschool.org.uk">absence@thecedarsschool.org.uk</a>. This e-mail address may also be used to warn us that your son will be late. Please note that a written explanation is required for every period of absence. Therefore, if the phone has been used for the initial notification, an e-mail or note should also be sent to confirm the reason for your son's absence.

If your son has a medical appointment, please inform the school in advance using the same absence e-mail address. If you would like your son to be excused from school for any reason other than sickness or a medical appointment, a formal request should be made in writing to the headmaster, giving as much notice as possible.

# **EXTRA-CURRICULAR PROGRAMME**

	Monday	Tuesday	Wednesday	Thursday	Friday
Lunch Clubs	Studio Time  Ist — 6th Form  Art Room  Ms Beetlestone  Football  Discussion  Society  Ist — 6th Form  W28  Mr Moloney &  Mr Firth  Computer  Science Clinic  3rd Form  W27IT  Mr Tran  Maths Clinic  3rd — 5th Form  N11/14  Mr Jones &  Mrs Ji	Spanish Club Non-native speaker Ist - 6th Form N14 Miss Sallago  Astronomy Ist - 6th Form W25 Mr Mathasing  Becket Seminar Ist - 6th Form Library Mr Moloney  Cricket Club Ist - 6th Form Sports Hall Mr Firth  History Club Ist - 3rd Form W12 Mr Molto	Geography Club  Ist – 6th Form  WII  Mrs Corpas &  Mr Johnston  Science Clinic  3rd – 5th Form  Lab 3  Dr Adams  Mythology  Ist – 3rd Form  WI2  Miss Giovampaola  Spanish Club  Native speakers  Ist – 6th Form  NI4  Mrs Bowers	Italian Speaking Club 3rd Form – 6th Form Limited Spaces W12 Miss Giovampaola  Science Clinic 3rd – 5th Form Lab 3 Dr Adams  Classic Album Appreciation Society 1st – 6th Form W17 Mr Narbrough  Maths Clinic 1st and 2nd Form N11 Mrs Ji  CREST (13:35 start) 1st – 4th Form W271T Ms Kelly	French Society Ist - 6th Form NI3 Mr Loembe  Chess Club Ist - 6th Form WI3 Mr Tomsky  Computer Science Clinic 4th Form W27IT Mr Tran  Dungeons & Dragons Invite only W255 Mr Plant
Afterschool Clubs	Maths Clinic/Revision Class 6th Form W28 Mr Moloney & Mr Mathasing	Studio Time  3rd – Sixth Form  Art Room  Ms Beetlestone  Robotics Club  Ist – 6th Form  DT Room  Mr Nelson,  Mr Tran &  Mr Mathasing	Robotics Club  Ist - 6th Form  DT Room  Mr Nelson,  Mr Tran &  Mr Mathasing	Creative Writing & Reading Club Ist - 6th Form W18 Mr Cook  Studio Time 3rd - Sixth Form Art Room Ms Beetlestone  CREST Ist - 4th Form Lab 2 Ms Kelly	

# **SPORTS DEPARTMENT PROGRAMME**

Day/Time	7.30-8.20am	Lunch	After School
Monday	S&C Training 4th Form Invite Only	<b>S&amp;C Training</b> 5 <sup>th</sup> – Sixth Form	Football Pre-Season UI5A I <sup>st</sup> XI
Tuesday	Cross-Country All Years	UI5 & I <sup>st</sup> XV Rugby Video Analysis Mr Tiffin	Rugby Training U14AB U13AB Cricket Pre-Season U12 (All Pupils)
Wednesday	Circuit Training All Years	UI5 & Ist XI Cricket Pre-Season	Rugby Training UI5AB UI2AB  Cricket Pre-Season UI4 & UI3
Thursday	<b>S&amp;C Training</b> 3 <sup>rd</sup> Form Invite Only		
Friday		XV Rugby Training	

# **MUSIC DEPARTMENT PROGRAMME**

Day/Time	Form time (08:35)	Lunch (13:40)	After School (16:00-17:00)
Monday		Orchestra Music Room	
Tuesday		Musical Theatre club Music Room	
Wednesday	Schola Cantorum (Invitation only) Music Room	Cedars Voices Music Room	GCSE Composition Music Room
Thursday		Senior Orchestra (Invitation only) Music Room	
Friday		Schola Cantorum (Invitation only) Music Room	

# **LUNCH ROTA**

Order	Mon	Tues	Wed	Thurs	Fri
I	Clubs	Clubs	Clubs	Clubs	Clubs
2	VI	VI	VI	VI	VI
3	III	IV	٧	II	I
4	I	III	IV	٧	II
5	II	I	III	IV	٧
6	٧	II	I	III	IV
7	IV	٧	II	I	III

# **DUTY ROTA**

	Mon	Tues	Weds	Thurs	Fri
PG Break	SPC	DJA	CJA	SPC	EBL
I G Bi cak	CEU	AJM	SAT	DGS	BLR
6th Form Break	MTN	CJD	MTN	CJD	MTN
DH Lunch I	TJP	WIJ	MCT	PBM	PAH
DH Lunch 2	LTP	AFN	WIJ	ATT	BAR
PG Lunch I	MCT	CDG	JEK	JXM	WIJ
1 G Edileii 1	SAT	BAR	IWJ	JJB	PEV
PG Lunch 2	CMS	PBM	XJI	BAR	TJP
T G Lanen 2	BAR	TJP	AFN	BLR	JOW
6th Form	JDC	MTN	JDC	PLM	MTN
Lunch	JBM	CJD	JBM	CJD	PLM
Late bus	PAH	BAR	PEV	DBR	-

# **ENRICHMENT PROGRAMME - HILARY 2024**

House	FAI	FLI	RAI	TYI	EFI	FA2	FL2	RA2	TY2	EF2	5 <b>A</b>	5Alpha	LVI	UVI
Room	W25	W28	NI2	W13	W18	WI2	NI3	NI4	W17	WII	Lab 2	Lab I	W23	W21
19-Jan	CDG	BLR	AFN	SAT	IWJ	DGS	LTP	CJA	PEV	JDC	AJM	мст	DBR	ATT
26-Jan	ТЈР	CDG	BLR	AFN	SAT	IWJ	DGS	LTP	CJA	CJD	MTN	AJM	ATT	DBR
02-Feb	DBR	ХЈІ	JBM	BLR	SPC	SAT	IVVJ	DGS	LTP	CJA	PLM	ATT	МСТ	AFN
09-Feb	EBL	DBR	TJP	JBM	BLR	CMS	SAT	ı₩j	DGS	LTP	ATT	ХЈІ	CJD	MCT
01-Mar	BLR	EBL	DBR	ТЈР	PEV	DJA	CMS	SAT	IWJ	DGS	LTP	WIJ	PLM	ХЈІ
08-Mar	JBM	TJP	EBL	DBR	WIJ	CJA	DJA	BAR	PAH	IWJ	DGS	LTP	ХЈІ	LTP
15-Mar	WIJ	JBM	ХЈІ	EBL	DBR	PEV	CJA	DJA	BAR	PAH	I₩J	DGS	LTP	PLM
22-Mar	ХJI	WIJ	AFN	SPC	EBL	DBR	МСТ	JBM	DJA	BAR	CJD	IWJ	DGS	LTP

#### **ENRICHMENT PROGRAMME - HILARY 2024**

Dan Adams (DJA): "On the Plausibility of Intergalactic Travel"

Chris Ashton (CJA): "Sports Psychology: It's the Journey, Not the Destination"

Joe Cook (JDC) "Beauty"

Sophia Corpas (SPC): "Grubs Up! Entomophagy (eating insects) for Humans"

Chiara Della Giovampaola (CDG): "Songs from the Mountains: The Italian Alpini during WWI"

Chris Doran (CJD): "Could the Second World War have been prevented?"

Dafne Gómez Sallago (DGS) "Latino-American Culture"

Pablo Hinojo (PAH): "Wild bulls on the run? - A Look at the San Fermin Festival"

Xiaochun Ji (XJI): "Thinking Fast and Slow' by Daniel Kahneman

Ian Jones (IWJ): "Castles of Wales Built by Edward I"

William Johnston (WIJ): "The Link between Physical and Mental Health"

Evrard Loembé (EBL): "Mansa Musa: King of Mali"

Alec Magee (AJM): "The Science of Sleep"

Jay Mathasing (JBM): "Tranquillity Base here: Apollo 11 reporting"

Paul Moloney (PLM): "Medicine: Hospital Departments"

Paul Mulgrew (PBM): "Say Nothing: An Insight into 'The Troubles' in Northern Ireland"

Matthew Narbrough (MTN): "Un Chien Andalou"

Tony Nelson (AFN): "Team Building"

Tom Part (TJP): "Laws of Motion in a Cartoon Landscape - An exhibition by Andy Holden"

Laurence Plant (LTP): "War and Peace in The British South Atlantic"

Ben Rix (BAR): Cold Case Files and DNA ID advancement

Beccy Roberts (BLR): "On Cows"

Dominic Rose (DBR): "Being A Chaplaincy Volunteer in a Hospital"

Callum Stephens (CMS): "Insight: Careers in Sport"

Sam Tiffin (SAT): "Cobalt Mining - Modern Day Slavery"

Mike Tomsky (MCT): "The Five Love Languages"

Anthony Tran (ATT): "World Youth Day"

Pedro Virgili (PEV): "Real or Fake? - The Art of Forgery"

# I<sup>ST</sup> & 2<sup>ND</sup> FORM CAROUSELS 2023-24

#### Ist Form

This year, Ist Form will be taught Art, Design & Technology and Music in a carousel according to the table below:

Tuesday	Time	lCarl	ICar2	ICar3
Period I Period 2	9.10 – 10.25	Art	Music	Design & Technology
Period 3 Period 4	10.25 – 12.00	Design & Technology	Art	Music
Period 5	12.00 – 1.15	Mus	Design & Technology	Art

- Each lesson is 1<sup>2</sup>/<sub>3</sub> of a normal timetabled lesson giving 1hr 15mins. Per subject.
- The carousel classes are split alphabetically, so that ICarI are the first I2 alphabetically etc. (names are given on the following page).
- The second session incorporates break time which can be made use of or not as suits the situation.

# **Computing and Drama**

Pupils will also receive one lesson of Computing or Drama each week in accordance with the table below:

	Michaelmas		Hil	ary	Trinity		
	I <sup>st</sup> Half	2 <sup>nd</sup> Half	1st Half 2nd Half		Ist Half	2nd Half	
IA	Drama	Computing	Drama	Computing	Drama	Computing	
I Alpha	Computing	Drama	Computing	Drama	Computing	Drama	

# I<sup>st</sup> Form Set Lists

Set	Surname	Initial	Form
	Asiimwe-Karamagi	Т	IAL
	Baig	M	IAL
	Brown	Н	IA
	Byrne	W	IAL
lCarl	Cameron	J	IAL
	Centelles	M	IA
icari	Fagbohun	E	IA
	Filipek	D	IA
	Fitzpatrick	K	IA
	Francis	K	IA
	Belart	M	IAL
	Fuller	K	IA
	Griffiths Vilarrubias	S	IAL
	Hale	J	IA
	Jenkins	Α	IA
	Khan	E	IA
	Kudambo	Т	IAL
ICar2	Linton-Ford	F	IA
1 Carz	MacGloin	Н	IAL
	Machura	С	IA
	Matthews	K	IA
	Moffat	F	IAL
	Okamoto	Т	IA
	Reefer-Green	K	IAL
	Reynolds	F	IA
	Saliba	L	IAL
	Schofield	I	IAL
	Searle	С	IAL
	Shah	V	IAL
ICar3	Sheikh	I	IA
	Solomon	Z	IAL
	Soubry	Α	IAL
	Thompson	S	IA
	Williams	Т	IAL
	Yeboah-Acheampong	K	IA

# 2<sup>nd</sup> Form

This year, 2<sup>nd</sup> Form will be taught Art, Music, and Design & Technology in a carousel according to the table below:

Day	Tuesday	Time	lCarl	ICar2	ICar3
	Period 3	11.00 12.05	Art	Design & Technology	Music
Monday	Period 4	12.03		reciliology	
	Period 5	12.05 1.15	Physical Education	Physical Education	Physical Education
	Period 3				_
Thursday	Period 4	11.00 12.05	Music	Art	Design & Technology
	Period 5	12.05 1.15	Design & Technology	Music	Art

- Each lesson is  $1\frac{1}{2}$  times a normal timetabled lesson giving 1hr 6mins. Per subject.
- The carousel classes are split according to the table on the following page.
- All Year 8 pupils will have P.E. between 12.05 1.15 on Mondays.

# 2<sup>nd</sup> Form Set Lists

2	Carl	
Adams	E	2A
Albelda Ochoa	Р	2AL
Butt	K	2AL
Choudhary	D	2AL
Colagrossi	F	2AL
Corpas	Т	2A
Dean	Α	2A
Egbebu	N	2AL
Feijo	N	2A
Gallon	S	2A
Holmes-Green	J	2A

2	2Car2			
Geal	N	2AL		
Goldthorpe	0	2A		
Griffiths Vilarrubias	Р	2AL		
Hashemi	S	2A		
Head	Р	2A		
Holmes-Green	J	2A		
Kennefick	Т	2A		
Khan	I	2AL		
Khetia	D	2A		
Konda	S	2A		
Lee	E	2AL		
Lloyd	В	2A		

20	Car3	
Oludare	J	2AL
Ormonde	Т	2A
O'Sullivan	L	2A
Patel	٧	2AL
Quesada	В	2A
Sidney	F	2AL
Tredger	Н	2A
Turner	J	2AL
Uttamchandani	J	2A
Watson	0	2A
Wheatley	J	2AL
White	K	2A
Wild	J	2AL

#### **Homework Timetables**

#### First and Second form

Homework and private study should take about 90 minutes for First and Second form. On-going revision and reading should be part of the independent learning routine.

MAJOR (CAPITALS): 30-35 minutes; minor (small case): 15-20 minutes

#### IA

Monday	Tuesday	Wednesday	Thursday	Friday
SCIENCE	ART/DT/MUSIC	MATHS	LATIN	french/ spanish
TPE	ENGLISH	COMPUTER SCIENCE	HISTORY	GEOGRAPHY
			english	maths

#### **I** Alpha

Monday	Tuesday	Wednesday	Thursday	Friday
CLASSICAL CIVILISATION	ART/DT/MUSIC	SCIENCE	HISTORY	MATHS
COMPUTER SCIENCE	ENGLISH	GEOGRAPHY	TPE	FRENCH/ SPANISH
maths				english

#### **2A**

Monday	Tuesday	Wednesday	Thursday	Friday
SPANISH/ FRENCH	GEOGRAPHY	SCIENCE	ENGLISH	TPE
LATIN	MATHS	COMPUTER SCIENCE	Art/Music/DT	HISTORY
Art/Music/DT			maths	english

#### 2α

Monday	Tuesday	Wednesday	Thursday	Friday
SPANISH/ FRENCH	GEOGRAPHY	HISTORY	SCIENCE	CLASSICAL CIVILISATION
ENGLISH	TPE	COMPUTER SCIENCE	Art/Music/DT	MATHS
Art/Music/DT	maths			english

#### Third and Fourth form

Homework and private study should take about 120 minutes for Third and Fourth form. On-going revision should be part of the independent learning routine.

MAJOR (CAPITALS): 35-40 minutes; minor (small case): 15-20 minutes

#### **3A**

Monday	Tuesday	Wednesday	Thursday	Friday
MATHEMATICS	OPTION I	CHEMISTRY	OPTION 2	BIOLOGY
	TPE	PHYSICS	OPTION 3	ENGLISH
eudaimonia				

#### 3α

Monday	Tuesday	Wednesday	Thursday	Friday
MATHEMATICS	OPTION I	CHEMISTRY	OPTION 2	PHYSICS
	TPE	BIOLOGY	OPTION 3	ENGLISH
eudaimonia				

#### **3**B

Monday	Tuesday	Wednesday	Thursday	Friday
MATHEMATICS	OPTION I	CHEMISTRY	OPTION 2	PHYSICS
	BIOLOGY	TPE	OPTION 3	ENGLISH
eudaimonia				

# **4A**

Monday	Tuesday	Wednesday	Thursday	Friday
OPTION I	Set I CHEMISTRY Set 2 BIOLOGY Set 3 CHEMISTRY	OPTION 2	Set I PHYSICS Set 2 CHEMISTRY Set 3 BIOLOGY	OPTION 3
Set I BIOLOGY Set 2 PHYSICS Set 3 PHYSICS	MATHS	TPE		ENGLISH

# 4α

Monday	Tuesday	Wednesday	Thursday	Friday
OPTION I	Set I CHEMISTRY Set 2 BIOLOGY Set 3 CHEMISTRY	OPTION 2	Set I PHYSICS Set 2 CHEMISTRY Set 3 BIOLOGY	OPTION 3
Set I BIOLOGY Set 2 PHYSICS Set 3 PHYSICS	MATHS	TPE		ENGLISH

#### **4**B

Monday	Tuesday	Wednesday	Thursday	Friday
OPTION I	Set I CHEMISTRY Set 2 BIOLOGY Set 3 CHEMISTRY	OPTION 2	Set I PHYSICS Set 2 CHEMISTRY Set 3 BIOLOGY	OPTION 3
Set I BIOLOGY Set 2 PHYSICS Set 3 PHYSICS	MATHS	TPE		ENGLISH

#### Fifth form

Homework and private study should take a minimum 150 minutes for the Fifth form during weekdays. This should be supplemented with GCSE revision and exam preparation at weekends.

MAJOR (CAPITALS): 40-45 minutes

Minor (small case): 15-20 minutes

#### **5A**

Monday	Tuesday	Wednesday	Thursday	Friday
OPTION I	PHYSICS	OPTION 3	CHEMISTRY	BIOLOGY
ENGLISH	OPTION 2		TPE	MATHS

#### 5α

Monday	Tuesday	Wednesday	Thursday	Friday
OPTION I	PHYSICS	OPTION 3	CHEMISTRY	BIOLOGY
ENGLISH	OPTION 2		TPE	MATHS

#### THE HOUSES

#### **FALCON**

**Housemaster** Mrs S Corpas

Academic Staff

Mrs Della

Giovampaola

Mr A Magee

Mr J Mathasing Mr B Rix

House Captain P McManamon

#### **House Members**

Acquah, Z Egbebu, N Joshi, R Murray, C

Ahmad, A Esmaelzadegen, A Joshi, V Muscat Barreto, M

Ahmad, I Fagbohun, E Kaila, G Ogunyemi, O

Albelda Ochoa, A Filipek, D Kamal, B Paramasamy, A

Albelda Ochoa, M Fitzpatrick, K Keane, R Patel, A

Albelda Ochoa, P Francis, K-R Konda, S R Pittman, M

Bennett, R Fuller, K Ledgister, B Quesada, B

Boodhoo, N Fyffe, M Lobo, Z Quesada Moraleda, J M

Bullock, T Grant, R Loughnane, O Russell, N

Cereze, C Guillon, L Mcelhinney, J Sedoufio Mota, A

Cereze, R Harrison-Rix, O McManamon, J Soubry, A

Chaudhry, E Hussain, H McManamon, P Stewart, K

Colagrossi, F Ikpunuekhai, J Milledge, L Torre, C

Cruzat, D Jenkins, A Mohan, N Turner, J

# **FLEET**

**Housemaster** Mr E Loembe

Academic Staff Dr D Adams Ms S Beetlestone Mr J Boggan

Mr P Moloney Mr A Tran Mr J Molto

House Captain J Manzi-Karamagi

#### **House Members**

Adegbuyi, M	Din, A	Kudambo, T	Okamoto, T
Ahmed, I	Farrell-Steiger, E	Kumar, A	Paintsil, O
Aliker, N	Farrell-Steiger, F	López Rueda, C	Patel, N
Baffour, J	Gaandan, E	Machura, C	Piechowicz, B
Barry, E	Galhardo, H	Manzi-Karamagi, J	Rankin, M
Beechinor-Collins, G	Galhardo, F	Mascoll-Rouse, J	Raza, A
Belart, M	Geal, N	Mascoll-Rouse, J	Ruwan Kasturi, M
Braganza, A	Gonzales, A	Mascoll-Rouse, J	Scott, A
Burgess, C	Grant, J	Matthews, K	Sheikh, I
Classen, D	Hashemi, S	Mireku, K	Velleyen-Davies, B
Corpas, C	Hussain, Z	Moffat, F	Walker, L
Corpas, T	Kaija-Karamagi, M	Moore, R	Walker, S
Deng, R	Khan, E	Nimoh, C	Yawson, A-C

#### **RAVENSBOURNE**

**Housemaster** Mr A Nelson

Academic Staff Mr C Ashton Mr C Doran Miss | Kelly

**House Captain** T Nucette

#### **House Members**

Bance, J Hale, J Leung, H Puri, Y

Barnes, K Hale, W Linton-Ford, D Reed, E

Calliano, M Head, P Linton-Ford, F Reefer-Green, K

Calvert, H Hodder, J Nakamura, K Reynolds, F

Dean, A Holroyd, C Nsubuga-Mubiru, E Saliba, L

Dhopatkar, A Humphrey, L Nucette Fabelo, J Sanderson, T

Di Filippo, N Ikokwu, M Nucette Fabelo, T Schofield, I

Duffus, J Iqbal, A Nzewi, U Sharief, Z

Fairbanks, J Jayawardena, D Obiamiwe, M Sidney, F

Feijo, N Jayawardena, J Obiamiwe, Z-O Steele-Brown, X

Ferguson, F Jenkins, R Onalaja, X Syed, M

Fried, I Kandala, A Oppong, K Tailor, S

Griffiths Vilarrubias, P Law, A O'Sullivan, L Watson, E

Griffiths Vilarrubias, S Lessore, J Papa, H Watson, O

Gujar, Y Lessore, S Prescott, D

#### **TYBURN**

**Housemaster** Mr P Mulgrew

Academic Staff Mrs N Bowers Mr M Narbrough Mr T Part

Mr S Tiffin Mr M Tomsky

**House Captain** J Roger

#### **House Members**

Allen, J Kennefick, T Millington, T Sheikh, I

Azam, E Khan, I Millington, M Shoban, K

Azam, Y Kouame, S Munneke Veiras, E Simpson, J

Baladasan, M Kowalczuk Ausina, A Noah, P Sivakumar, D

Bonnet, G Lloyd, B Nwankpa, J Solomon, Z

Briolay, A Llull, F Oludare, J Syal, S

Butt, A Lora, J Ormonde, E Temliakov, A

Butt, K Loucaides, E Ormonde, T Thompson, S

Christodoulou, A MacGloin, A Quadri, M Tredger, H

Dookheea, T MacGloin, H Ram, A Urquhart, I

Duncan, A Madzorera, T Ravindran, A Wheatley, J

Fernandez de la Torre, E Martinez P d V, A Roger, J White, K

Gallon, S Martinez P d V, J M Roger, M Williams, I

Gomez, G Martinez P d V, P Sala, N Williams, T

Harrison, J Mendonca, A Searle, C

Hope, M Millington, S Shanu, M

#### **EFFRA**

**Housemaster** Mr J Cook

Academic Staff Mrs X Ji Mr L Plant Mr B Roberts

Mr C Stephens Mrs C Usher

**House Captain** A Patel

**House Members** 

Abebrese, N Cameron, J Holmes-Green, J Roca, A

Adams, E Caputo, J Khetia, D Ruiz-Egea, A

Asiimwe-Karamagi, T Centelles, M Lee, E Uttamchandani, J

Baig, M Choudhary, D Mba, S Valerio, B

Banger, R Day, M Mustapha, F Wild, J

Bello, O De Mott, A Osei, N Yeboah-

Acheampong, A

Brown, H Fernandez Badia, S Patel, V Yeboah-Acheampong, K

Byrne, W Goldthorpe, O Roberts, E

WEEK I

Tutorial Theme: Fortitude

**Sunday 7 January** 

The Epiphany of the Lord

**Monday 8 January** 

Baptism of the Lord

**INSET DAY** 

# **Tuesday 9 January**

U6 trial I exams and L6 Internal exams

08:30 Assembly I<sup>st</sup> to 4<sup>th</sup> Form (DBR)

09:10 Form period Ist to 4th Form (until 09:55)

# Wednesday 10 January

U6 trial I exams and L6 Internal exams

08:35 Mass (Chapel)

# Thursday I I January

U6 trial I exams and L6 Internal exams

08:35 Mass (Chapel)

# Friday 12 January

St Aelred of Rievaulx

U6 trial I exams and L6 Internal exams
Harvard Study Intervention baseline survey

# Saturday 13 January

St Hilary

Saturday Duty Master PAH & XJI.

STEM Masterclass: PEV

08:30 Mass (Chapel)

09:30 Masterclasses: Maths, Computer Science,

STEM by 6<sup>th</sup> Form (@ TC until 11.15am)

#### WEEK 2

Tutorial Theme: Fortitude

# **Sunday 14 January**

2nd Sunday in Ordinary Time

# Monday 15 January

U6 trial I exams

08:35 Mass (Chapel)

16:00 Staff briefing and CPD on Effective use of

mini whiteboards (MTN)

# Tuesday 16 January

U6 trial I exams

08:30 Assembly Speaker 3<sup>rd</sup> - 6<sup>th</sup> Form: Gaming and

Addiction (Tamsin Davis)

13:45 Becket Seminar

# Wednesday 17 January

St Anthony

08:35 Mass (Chapel)

# Thursday 18 January Harvard Study Intervention session I 08:35 Mass (Chapel) 16:00 Head of Departments Meeting 16:15 Third Form Parents' Evening Friday 19 January St Wulstan 08:30 Enrichment (all years)

# Saturday 20 January

St Fabian

Saturday Duty Master PEV & AJM

Mass (Chapel)
I <sup>st</sup> XV v Joseph Williams Rochester (a)
UI5AB v Joseph Williams Rochester (a)
U14AB v Joseph Williams Rochester (a)
UI3AB v Joseph Williams Rochester (h)
UI2AB v Joseph Williams Rochester (h)

Tutorial Theme: Fortitude

# **Sunday 21 January**

3rd Sunday in Ordinary Time

# **Monday 22 January**

St Vincent

08:35 Mass (Chapel)

16:00 Staff briefing and CPD on Effective use of mini

whiteboards (MTN)

# **Tuesday 23 January**

U6 and L6 subject reports to be completed

08:35 House Assemblies (until 09:10)

09:00 Achievement breakfast Ist - 4th forms

13:45 Becket Seminar

# Wednesday 24 January

St Francis de Sales

U6 and L6 subject reports to parents

08:35 Mass (Chapel)

# **Thursday 25 January**

The Conversion of St Paul

Harvard Study Intervention session 2

08:35 Mass (Chapel)

# Friday 26 January

Ss Timothy and Titus

08:30 Enrichment (all years)

# Saturday 27 January

St Angela Merici

Saturday Duty Master EBL & IWJ

STEM Masterclass: JEK

08:30	Mass (Chapel)
09:30	Masterclasses: Maths, Computer Science,
	STEM by 6 <sup>th</sup> Form (@ TC until 11.15am)
10:00	I <sup>st</sup> XV v Harrodian School (h)
10:00	UI5AB v Harrodian School (h)
10:00	UI4AB v Harrodian School (h)
10:00	UI3AB v Harrodian School (a)
10:00	U12AB v Harrodian School (a)

#### WEEK 4

Tutorial Theme: Temperance

# **Sunday 28 January**

4th Sunday in Ordinary Time

# **Monday 29 January**

Upper School Book Check

08:35 Mass (Chapel)

16:00 Staff briefing and Inspection Preview (AFN)

# **Tuesday 30 January**

Upper School Book Check

08:30 Assembly I<sup>st</sup> - 4<sup>th</sup> Form (AFN)

13:30 Lunchtime concert

18:30 New 6th form Formation Meeting for parents

# Wednesday 31 January

St John Bosco

Upper School Book Check Intermediate Maths Challenge

08:35 Mass (Chapel)

### Thursday I February

Harvard Study Intervention session 3 Upper School Book Check

08:35 Mass (Chapel)

### Friday 2 February

THE PRESENTATION OF THE LORD

Upper School Book Check

Enrichment (all years) 08:30

### **Saturday 3 February**

St Blaise

Saturday Duty Master AFN & MTN STEM Masterclass: BAR & DJA

08:30	Mass (Chapel)
09:30	Masterclasses: Maths, Computer Science,
	STEM by 6 <sup>th</sup> Form (@ TC until 11.15am)
10:00	Ist XV v Ibstock Place School (a)
10:00	UISAB v Ibstock Place School (a)
10:00	UI4AB v Ibstock Place School (a)
10:00	UI3AB v Ibstock Place School (h)
10:00	UI2AB v Ibstock Place School (h)

#### WEEK 6

Tutorial Theme: Temperance

### **Sunday 4 February**

5th Sunday in Ordinary Time

### **Monday 5 February**

Young Musician of the Year heats

08:35 Mass (Chapel)

16:00 CPD on ergonomic teaching (AFN)

### **Tuesday 6 February**

St Paul Miki and Companions

Young Musician of the Year heats

08:30 Assembly Speaker Ist - 5th Form: Mary's Meals

### Wednesday 7 February

08:35 Mass (Chapel)

14:30 Ist XV v Eltham College (a)

### **Thursday 8 February**

St Josephine Bakhita

Adoration of the Blessed Sacrament 9:00 to 13:00 Ist to 4th Form Subject reports to be completed Harvard Study Intervention session 4 Young Musician of the Year finals

08:35 Mass (Chapel)

18:30 5th Form parents information evening

### Friday 9 February

15:50 Half term begins

# Saturday 10 February

St Scholastica

**HALF TERM** 

# **WEEK 6**HALF TERM

Sunday II February	6th Sunday in Ordinary Time	

# **Monday 12 February** HALF TERM

# Tuesday 13 February

**HALF TERM** 

**Wednesday 14 February**HALF TERM

**ASH WEDNESDAY** 

## Thursday 15 February

**HALF TERM** 

# Friday 16 February

**HALF TERM** 

# Saturday 17 February

HALF TERM

**WEEK 8** 

Tutorial Theme: Responsibility

### **Sunday 18 February**

Ist Sunday of Lent

### Monday 19 February

5th Form trial exams

08:35 Mass (Chapel)

16:00 Head of Faculty meetings

### **Tuesday 20 February**

5th Form trial exams

08:30 Assembly I<sup>st</sup> - 4<sup>th</sup> Form (PAH)

09:00 Open morning (until 11:30am)

### Wednesday 21 February

St Peter Damian

5th Form trial exams

08:35 Mass (Chapel)

### **Thursday 22 February**

The Chair of St Peter

Harvard Study Intervention session 5 5th Form trial exams

08:35 Mass (Chapel)

16:15 4th form parents evening

### Friday 23 February

St Polycarp

5th Form Trial Exams

08:35 House Assembly (until 09:10)

### **Saturday 24 February**

Saturday Duty Master DBR & JJB

STEM Masterclass: TJP

08:30	Mass (Chapel)
09:30	Masterclasses: Maths, Computer Science,
	STEM by 6 <sup>th</sup> Form (@ TC until 11.15am)
09:30	UI2AB v Dunottar School (a)
09:30	UI3AB v Dunottar School (h)
09:30	UI4AB v Dunottar School (a)
09:30	UI5AB v Dunottar School (h)

#### WEEK 8

Tutorial Theme: Responsibility

### **Sunday 25 February**

2nd Sunday of Lent

### **Monday 26 February**

5th Form trial exams

08:35 Mass (Chapel)
14:30 U12A v SCG (h)
16:00 Staff briefing & CPD on extended order scaffolds (MTN)

### **Tuesday 27 February**

St Gregory of Narek

5th Form trial exams Surrey 7s (U15)

08:35 Assembly 5<sup>th</sup> and 6<sup>th</sup> Form (PAH)

### Wednesday 28 February

5th Form trial exams Surrey 7s (U16)

08:35 Mass (Hall)

14:30 | Ist XI v SCJ (a)

### **Thursday 29 February**

Harvard Study Intervention Session 6 5th Form trial exams

08:35 Mass (Chapel)14:30 U14A v SCG (h)16:00 Head of Department meeting

### Friday I March

St David

6<sup>th</sup> Form Interviews

### Saturday 2 March

Saturday Duty Master TJP & BLR

09:30 U12A v RAAS (h)
09:30 U12B v RAAS (a)
09:30 U13AB v RAAS (h)
09:30 U14AB v RAAS (a)
09:30 U15AB v RAAS (h)

#### WEEK 9

Tutorial Theme: Responsibility

### Sunday 3 March

3rd Sunday of Lent

### Monday 4 March

08:35 Mass (Chapel)

16:00 CPD on extended order scaffolds (MTN)

### **Tuesday 5 March**

Surrey 7s (U14)

08:30 Assembly I<sup>st</sup> and 4<sup>th</sup> Form (CJD)

14:30 UI3A v SJC (a)

### Wednesday 6 March

6<sup>th</sup> Form Interviews Surrey 7s (1st XV)

08:35 Mass (Chapel)

14:30 Ist XI v King's College Wimbledon

### Thursday 7 March

Ss Perpetua and Felicity

Surrey 7s (U13)

08:35 Mass (Chapel)

09:00 Open morning (until 11:30am - provisional)

14:30 U15A v SJC (h)

### Friday 8 March

St John of God

6<sup>th</sup> Form Interviews Harvard Study Intervention Follow up survey

### Saturday 9 March

St Frances of Rome

Saturday Duty Master WIJ & DGS

STEM Masterclass: AJM

09:30

10:30

08:30	Mass (Chapel)
09:30	Masterclasses: Maths, Computer Science,
77.30	•
20.20	STEM by 6 <sup>th</sup> Form (@ TC until 11.15am)
)9:30	UI3AB v Emanuel School (h)
09:30	U14AB v Emanuel School (a)
09:30 09:30 09:30	UI2AB v Emanuel School (a) UI3AB v Emanuel School (h) UI4AB v Emanuel School (a)

UI5AB v Emanuel School (a)

UI6A v Emanuel School (a)

#### WEEK 10

Tutorial Theme: Forgiveness

### Sunday 10 March

4th Sunday of Lent

### Monday II March

Staff U6 trial 2 exams

08:35 Mass (Chapel)

16:00 Briefing & CPD on taking risks in the classroom (SLB)

### Tuesday 12 March

U6 trial 2 exams

5th Form Trial exams results day

08:30 Assembly I<sup>st</sup> to 5<sup>th</sup> Form: Quique Requero on Policing

### Wednesday 13 March

U6 trial 2 exams

08:35 Mass (Chapel)

14:30 Ist XI v Emanuel School (h)

# Thursday 14 March

U6 trial 2 exams

08:35 Mass (Chapel)

### Friday 15 March

U6 trial 2 exams Surrey 7s (U12)

### Saturday 16 March

Saturday Duty Master BAR & CEU

08:30	Mass (Chapel)
09:30	U12AB v City of London Freeman's (h)
09:30	UI3AB v City of London Freeman's (a)
09:30	UI4AB v City of London Freeman's (h)
09:30	UI5AB v City of London Freeman's (a)

#### WEEK II

Tutorial Theme: Forgiveness

### Sunday 17 March

5th Sunday of Lent

### Monday 18 March

St Cyril of Jerusalem

U6 trial 2 exams

Rosslyn Park National 7s

08:35 Mass (Chapel)

16:00 CPD on taking risks in the classroom (SLB)

### Tuesday 19 March

ST JOSEPH

Rosslyn Park National 7s

08:30 Assembly  $5^{th} - 6^{th}$  Form (CJD)

18:30 Hilary Music Concert

### Wednesday 20 March

Rosslyn Park National 7s

08:35 Mass (Chapel)

14:30 Ist XI v City of London Freeman's (h)

16:00 U12AB v DPL (a)

### Thursday 21 March

Rosslyn Park National 7s

08:35 Mass (Chapel)

### Friday 22 March

Rosslyn Park National 7s

### Saturday 23 March

Saturday Duty Master JEK & PLM

09:30	UI2AB v Latymer (h)
09:30	UI3AB v Latymer (a)
09:30	UI4AB v Latymer (h)
09:30	U125AB v Latymer (a)

### Week 13

Tutorial Theme: Forgiveness

### Sunday 24 March

PALM SUNDAY

### Monday 25 March

Monday in Holy Week

U6 Trial 2 results day

08:35 Mass (Chapel)

16:00 U13AB v DPL (h)

16:00 ECT/PGCE term review meeting

### **Tuesday 26 March**

Tuesday in Holy Week

08:30 Assembly I<sup>st</sup> - 4<sup>th</sup> Form (JDC)

16:15 6th Form parents evening

### Wednesday 27 March

Wednesday in Holy Week

Adoration of the Blessed Sacrament 09:00 to 13:00 Ist to 4th and L6th Form Subject reports to be completed

08:35 Mass (Chapel)

### Thursday 28 March

MAUNDY THURSDAY

I I:00 Hilary Term Assembly (Hall)

12:00 Term Ends

12:30 Full Staff Meeting

Friday 29 March

**GOOD FRIDAY** 

**EASTER HOLIDAYS** 

Saturday 30 March

**HOLY SATURDAY** 

**EASTER HOLIDAYS** 

Sunday 31 March

EASTER SUNDAY

**EASTER HOLIDAYS** 

Monday 15 April (INSET DAY)

Tuesday 16 April (Term begins for all years)

### Code of Conduct 2023-24

Pupils should at all times behave in a sensible, orderly and well-mannered way. They should show due respect for other members of the school community and take good care of the school building and property.

It follows that any breach of common sense or common Courtesy is likely to be a breach of school rules. Clearly any breach of the law of the land is a serious breach of school rules. Compliance with school rules and any amendments made from time to time is a condition of pupils' continued membership of the school. Pupils are expected to adhere to school rules whilst under school discipline, i.e., throughout the day, on their way to and from school, at all times whilst wearing school uniform and during any school-based activity.

Pupils should be aware that actions committed out of school have the capacity to harm the reputation of the school, and therefore to be regarded as a breach of school discipline.

In particular, the following regulations apply:

### I. Rules to preserve good order and discipline

- a) **Uniform:** pupils must conform to the dress regulations of the School. Pupils must only wear school uniform items whilst at school or taking part in a school activity and when travelling to and from the school. If pupils wish to wear a coat to school, it must be the school coat. **Coats** should be blue or black. These should not have any large writing or labels on the coat. **Shoes** should be polishable leather and smart.
- b) **Travelling:** when using public transport or travelling by other means, pupils must show due respect and courtesy towards fellow passengers and other members of the public. If pupils use the **school coaches**, they must wear seatbelts and must not get up until the driver instructs them to do so. Poor/unsafe behaviour reported by the drivers will result in a one-week suspension from using the school service. Further issues can result in permanent suspension. The safety of all users is paramount.

Parents are requested not to drive into the carpark in the morning and in the afternoon during the week. This is because there are three schools on site, and several coaches drop pupils off. Pupils can be dropped off in Central Hill and walk down the pedestrian path.

c) **Representing the school:** pupils must be prepared to represent the school whenever selected, including weekend fixtures. Any request to be excused from a fixture should be made by the pupil's parent or guardian in writing to the teacher in charge of the team. Such exceptional requests must be made

well in advance and in any case not less than 48 hours before the fixture is due to take place. The same principle applies for all other school extra-curricular commitments.

- d) **Discriminatory language** or behaviour against other pupils will not be tolerated. We expect pupils to respect other views so that they can contribute and serve the wider society in which they live.
- e) Food and drink: with the exception of water, which may be drunk from a transparent bottle in lessons at the discretion of the teacher, food and drink should only be consumed during breaks in the designated areas which are the dining hall and the outside playing area. The type of food and drink allowed in the school will be in accordance with the guidelines issued for healthy eating in schools and should contain no nuts, which is strictly forbidden. This is due to several pupils having severe nut allergies. In practice snacks will mean a sandwich and a piece of fruit. No crisps, or similar, chocolates, sweets or fizzy drinks are allowed. Energy drinks (with high caffeine and sugar) are not allowed.
- f) Chewing gum is strictly forbidden.
- g) Mobile phones may only be brought to school for the sole purpose of making essential telephone calls on the way to and from school. They must not be used to listen to music, play games or the like. The only mobile phones allowed are "non-smart phones", that is, phones which can only be used to make telephone calls and send text messages. They must have no internet connection. Mobile phones must be switched off and out of sight during the school day. Any breach of this

regulation will result in the phone being confiscated for one week, and a Pastoral Detention set. **Smartwatches** are not allowed either. They are a source of distraction and can be used to access information during exams.

- h) **Valuable items**, including any type of electronic equipment, should not be brought to school except when express permission has been given by a teacher for a specified activity.
- i) **Jewellery:** wearing bracelets, rings or other items of jewellery is forbidden. The only exception is a plain necklace such as a chain and medal under the shirt which must be removed during Games lessons.
- j) **Hair** must be of a professional, straight-forward style, non-ostentatious, of natural colour.

Haircuts must not involve the following:

- Designs or lines shaved into the hair
- A step hair must not change dramatically in length
- An undercut or top knot
- Skin fades
- Ponytails
- Plaits

It should be tidy, clear of the face and collar and no less than a grade 2. Face should be clean shaven.

Pupils who come to school with an unacceptable hairstyle may be placed in isolation at break and lunch times.

k) **Shoes** must be black, formal, smart, polished, plain (i.e., no labels or decoration). They must not look like pumps, sports

shoes, boaters or the like. For examples of acceptable shoes please see the uniform handout provided. For other items of uniform please refer to the uniform section on the school's website. Socks must be grey or black.

### For the attention of parents:

- k) **Holidays:** parents are reminded that pupils may not be taken out of school during the term dates as published in the school's calendar. Any exceptional request for leave of absence during term time must be done in writing to the Headmaster giving as much notice as possible.
- I) **Absences:** if a pupil is unable to attend school due to illness, parents are asked to inform the School Office as soon as possible and not later than 8:45am. The school is open from 7:45am each morning and absences can be reported by phone or email on: **absence@thecedarsschool.org.uk**. This email address may also be used to warn us that a pupil will be late. Please note that a **written explanation** is required for every period of absence. Therefore, if the phone has been used for the initial notification, an e-mail or note should also be sent to confirm the reason for a pupil's absence.

If a pupil has a medical appointment, parents are asked to inform the school in advance using the same absence e-mail address. If parents would like their son to be excused from school for any reason other than sickness or a medical appointment, a formal request should be made in writing to the Headmaster, giving as much notice as possible.

### 2. Rules to ensure personal safety and good health

- a) Pupils must not run, shout or be involved in any type of rowdy behaviour inside the school buildings. When moving inside the building they must walk on the left.
- b) During break times, games and activities must comply with safety regulations and show due respect towards other people. Undue rough play or boisterous behaviour will not be permitted.
- c) Pupils may not climb trees on the school premises nor climb over school gates, fences or railings at any time.
- d) Matches, lighters, fireworks and other explosives, firearms, imitation firearms, catapults, laser pens and weapons (including pen-knives) or ammunition of any sort are forbidden.
- e) The following items are forbidden: alcohol, any illegal drugs or substances classified as "legal highs".
- f) Smoking, or vaping, on the school premises, in the streets and other public places, or possessing tobacco in any form is forbidden.
- g) Pupils must wear a mouth guard for playing rugby, and shin pads for playing football. If deodorants are used, they should be of the non-spray variety.
- h) Any medication to be taken during the school day must be left in the School Office with a note clearly indicating when and how it is to be administered.

School sanctions will be applied for pupils in breach of these rules.

### 3. Rules to safeguard property

- a) Throwing balls, or anything else, indoors is forbidden. Common sense needs to be exercised both in the interests of all users of the playground and the fabric of the school.
- b) Pupils should not remain in the school site after 3.45pm unless involved in an organised activity or under the supervision of a teacher.
- c) School computers and the Internet should be used in accordance with the signed agreement for "The proper and safe use of computers and internet facilities".
- d) Pupils are not allowed to buy goods from or sell goods to each other at school.
- e) Pupils must look after all personal and school property.
- f) All possessions must be clearly marked with the owner's name.
- g) Apart from in their own locker, pupils must not leave bags or any other personal items at school overnight unless express permission has been given.

#### 4. Classroom Conduct

The maintenance of a purposeful working atmosphere conducive to learning is absolutely essential. Behaviour that disrupts the learning of others will be regarded as a serious breach of rules and may lead to exclusion.

- a) Arrive on time, in an orderly manner and line up quietly outside the classroom.
- b) Enter the classroom in silence and settle straight down to work following the directions of the teacher.
- c) Listen carefully to instructions and follow them.
- d) Participate with a positive attitude. Put your hand up to call the teacher's attention. Wait for the teacher to answer.
- e) Do not call out or engage in cross talk with other pupils.
- f) Complete classwork and homework to the best of your ability; take pride in your work.
- g) Respect the contribution, work effort and point of view of the other people in the class. Do not disturb others from learning.
- h) Stand up if a teacher or a visitor enters the room. Remember to use "excuse me", "please" and "thank you". Courtesy is important.
- i) Ensure you have written the homework in your Planner before you leave the lesson.
- j) Leave the lesson in an orderly manner on the teacher's instruction.

### **Daily Routines for pupils**

### **Being prepared**

You must be organised so that you come prepared to every lesson or school activity. This means that you bring with you all the necessary equipment including books, stationery items, your school planner and any other specialised equipment needed for a particular subject. It is advisable that you pack your bag the night before, having checked your planner beforehand to ensure that you have everything you need for the day including any homework that is to be handed in.

### **Essential Stationery List**

- Black pen (plus spare)
- Green pen, pencil, rubber, and sharpener
- Red pen
- Ruler
- Calculator
- Protractor and Drawing Compass
- Mini whiteboard and pen (handed out at school)

#### **Other Essential Items**

- Reading book (you must <u>always</u> have a reading book in your bag)
- Planner
- Term diary

### Form period

- During Form period in the morning, unless your attention is required, you must read a book in silence.
- Pupils not attending Mass will be able to read in silence in their form room.
- Pupils must always have a reading book.

#### Before school and at Break Times

- Lockers where possible, pupils will be allocated a locker.
   The Heads of section will organise the distribution of lockers. You will be able to access it before school, during morning break, at lunch time and at the end of the day.
   Lockers are not accessible during lesson time, between lessons or after the bell has rung.
- If assigned a locker, when you arrive at school, leave your coat in the locker and get yourself organised for the morning lessons.
- Toilet the toilets are available before school, during break time and lunch time. You should not go to the toilet during lesson time or after the bell has rung for lessons.
- When the outside bell rings, collect your bag and go straight to your lesson. Lockers, water fountains and toilets are not accessible at this time.

#### Wet weather

In case of rain or inclement weather the following procedure should be followed:

- **Before school:** You should go directly into the dining hall. All years are to remain in the dining hall until directed to their House room.
- Morning break: You must go with your bag to the following areas: 1st to 3rd form to school hall, 4th and 5th Form to dining hall.
- Lunch time: Pupils who are first in for lunch are to leave their bags outside the dining hall and go straight to lunch. Unless otherwise directed, all other pupils are to go to the school hall. From there they will be directed to lunch by a teacher or Prefect.

#### **Uniform**

- You must wear your school blazer on your way to and from school. Non-uniform clothes of any sort are not allowed. If you wish to wear a coat, it must be the school coat. Your bag must be in accordance with the one described in the Uniform section on the school's website.
- You must wear your school blazer in school at all times except when permission has been granted for its removal during a lesson or activity.
- Your shirt should always be tucked in, your shirt top button should be done up and your tie should be of a suitable length.

#### **Rewards and Sanctions**

Pupils are expected to abide by the school rules and strive for their best.

House points will be awarded for achievement, sustained effort, service to the school community.

Failure to abide by the school rules and instances of unacceptable behaviour will incur sanctions with different degrees of severity depending on the offence. By way of example, offences may include:

- Being late for lessons, or for any other activity.
- Being late for school (repeated lateness will incur a Saturday detention)
- Talking in class unless permission has been granted.
- Not following the instructions of a teacher.
- Not wearing the uniform properly.
- Not being prepared for lessons (books, planner, stationery items, etc.)
- Running inside the building.
- Shouting or rowdy behaviour.
- Not submitting homework on time (repeated failure may lead to a Saturday detention)

Of particular severity will be any instances of bullying or physical aggression which may lead to exclusion from school.

#### **School Anthem**

#### Sicut Cedrus Libani

#### ١.

It is good to give thanks, Lord
To declare in the morning,
Your love and your faithfulness at night.

#### **CHORUS**

Justus ut palma florebit,

Sicut cedrus Libani;

Those who are placed with the Lord,

Shall flourish in His court.

#### 2.

For You have made me, And I sing for joy, O Lord. How great are Your works, How wise your decrees.

#### 4.

You exalt my strength, Like that of an ox. Fine oils poured on me, My God.

#### 3.

An unwise man does not know, A fool not understand, That though wickedness springs up, It shall fail.

# **Sports Fixtures**

Ist XV Rugby			
Date	Opposition	Venue	Start
20/01/2024	Joseph Williams Rochester	Away	10:30
27/01/2024	Harrodian School	Home	10:00
03/02/2024	Ibstock Place School	Away	10:00
07/02/2024	Eltham College	Away	14:30
I <sup>st</sup> XI Football			
28/02/2024	SJC	Away	14:30
06/03/2024	King's College Wimbledon	Away	14:30
13/03/2024	Emanuel School	Home	14:30
20/03/2024	City of London Freeman's	Home - DSG	14:30

U16 Football				
Date	Opposition	Venue	Start	
09/03/2024	Emanuel School	Away	10:30	

# **Sports Fixtures**

U12A & U12B Rugby				
Date	Opposition	Venue	Start	
20/01/2024	Joseph Williams Rochester	Home	10:30	
27/01/2024	Harrodian School	Away	10:00	
03/02/2024	Ibstock Place School	Home	10:00	
	UI2A & UI2B Football			
24/02/2024	Dunottar School	Away - ORRFC	09:30	
26/02/2024	SJC (U12A)	Home	14:30	
02/03/2024	RAAS (U12A)	Home - DSG	09:30	
02/03/2024	RAAS (U12B)	Away	09:30	
09/03/2024	Emanuel School	Away	09:30	
16/03/2024	City of London Freeman's	Home - DSG	09:30	
23/03/2024	Latymer	Home - DSG	09:30	

UI3A & UI3B Rugby			
Date	Opposition	Venue	Start
20/01/2024	Joseph Williams Rochester	Home	10:30
27/01/2024	Harrodian School	Away	10:00
03/02/2024	Ibstock Place School	Home	10:00
UI3A & UI3B Football			
24/02/2024	Dunottar School	Home - DSG	09:30
02/03/2024	RAAS	Home - DSG	09:30
05/03/2024	SJC (U13A)	Away	14:30
09/03/2024	Emanuel School	Home - DSG	09:30
16/03/2024	City of London Freeman's	Away	09:30
23/03/2024	Latymer	Away	09:30
25/03/2024	DPL	Home	16:00

# **Sports Fixtures**

U14A & U14B			
Date	Opposition	Venue	Start
20/01/2024	Joseph Williams Rochester	Away	10:30
27/01/2024	Harrodian School	Home	10:00
03/02/2024	Ibstock Place School	Away	10:00
Half Term			
24/02/2024	Dunottar School	Away - ORRFC	09:30
29/02/2024	SJC (U14A)	Home	14:30
02/03/2024	RAAS	Away	09:30
09/03/2024	Emanuel School	Away	09:30
16/03/2024	City of London Freeman's	Home - TCS	09:30
23/03/2024	Latymer	Home - DSG	09:30

UI5A & UI5B Rugby			
Date	Opposition	Venue	Start
20/01/2024	Joseph Williams Rochester	Away	10:30
27/01/2024	Harrodian School	Home	10:00
03/02/2024	Ibstock Place School	Away	10:00
UI5A & UI5B Football			
24/02/2024	Dunottar School	Home - TCS	09:30
02/03/2024	RAAS	Home - TCS	09:30
07/03/2024	SJC	Home	14:30
09/03/2024	Emanuel School	Home - TCS	09:30
16/03/2024	City of London Freeman's	Away	09:30
23/03/2024	Latymer	Away	09:30

# **Music Lesson Diary**

Teacher:		Instrument:	
Week beginning:	Day:	Time:	Attendance:
Mon 8 Jan			
Mon 15 Jan			
Mon 22 Jan			
Mon 29 Jan			
Mon 5 Feb			
Half Term			
Mon 19 Feb			
Mon 26 Feb			
Mon 4 Mar			
Mon II Mar			
Mon 18 Mar			
Mon 25 Mar			